



Union County Educational Services Commission

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February 28, 2021

Dear Parents, Family Members and Staff:

This letter is to inform you that an individual at Westlake School was identified earlier today as having a laboratory-confirmed case of COVID-19.

Contact tracing activities are underway and students or staff members identified as having been in close contact with the individual will be notified of appropriate follow-up recommendations.

Cleaning and disinfection of Westlake School will also be completed in accordance with the health and safety protocols outlined in the District Restart and Recovery Plan. You can access a copy of the plan on the Union County ESC website at www.ucesc.org.

At this time, we have no reason to recommend a temporary closure of Westlake School given the isolated nature of the incident and anticipate that onsite learning will resume as scheduled at 8:30 a.m. tomorrow, Monday, March 1, 2021.

However, we appreciate the level of concern regarding COVID-19 cases. We will be coordinating with public health officials at the Westfield Regional Health Office to monitor this situation closely in the next few days and immediately notify you of any relevant updates.

In the meantime, we encourage parents, students and staff members to continue following the Centers for Disease Control & Prevention promoted safeguards, such as:

- Staying home when you are sick;
- Washing hands often with soap for at least 20 seconds;
- Covering coughs and sneezes and properly disposing of tissues;
- Limiting close contact with people who are sick and not sharing food, drinks and utensils;
- Avoiding large public gatherings and practicing social distancing;
- Wearing a face covering while in public; and
- Continuing to monitor your health for symptoms of illness.

If you have any questions, please contact the Principal of Westlake School, Ms. Claudine Tantillo, at Ctantillo@ucesc.org or 908-232-4181 x 6002. Thank you for your continued support.

Sincerely,

Michael Kowalski

Michael J. Kowalski
Acting Superintendent